



**BAINESBAGGULEY
PENHALE**
Solicitors



the bay solicitors



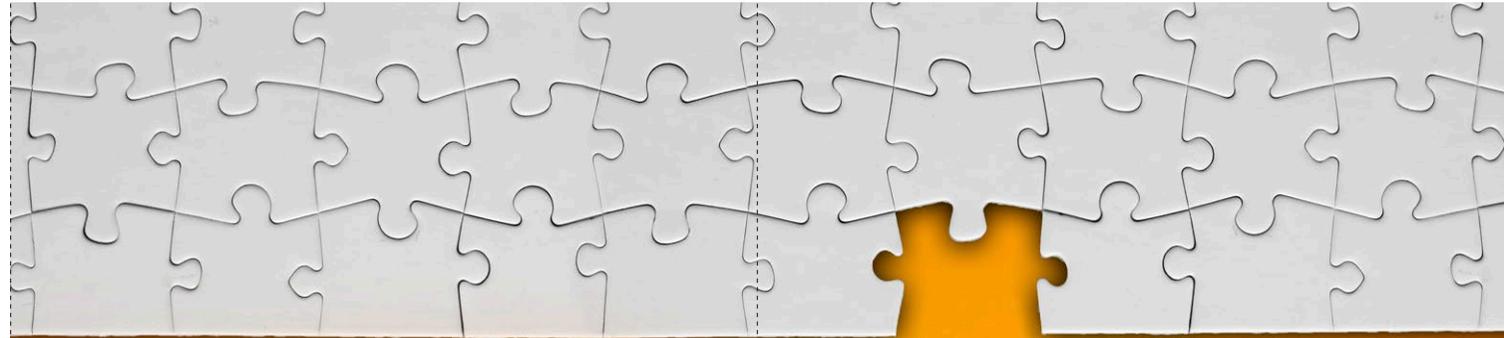
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Our firm recognises that the traditional arrangement between solicitor and client does not suit everybody who may need to use legal services.

We have therefore developed a number of options so that we can assist our clients in a way – and at a price – that suits them.

If you would like to discuss these options in further detail, please do not hesitate to contact us. We are able to provide a combination of these options if so required, or if there is another way in which we can help please contact us and we will be happy to discuss terms with you. Please note however that we do not operate a no win no fee scheme.

*Advice tailored to
your needs*



*Legal advice
you can trust*

GET THE
PERFECT
FIT...



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your needs*

OPTION 1

FIXED FEE ADVICE

We offer a General Fixed Fee Advice service providing 45 minutes of face to face advice starting from £160 inclusive of VAT. For an additional fee of £30 inclusive of VAT we can also provide a formal report following the meeting detailing what was discussed, the advice given and any recommended actions. We will not carry out any further work for you unless we are specifically instructed to do so. We will not correspond with anyone on your behalf or prepare any documentation for you.

This level of service tends to suit our clients when they need some specific advice and are then able to continue with the matter with the benefit of that advice.



OPTION 2

ADVICE & ASSISTANCE SCHEME

In some circumstances our clients are looking for more than a one-off piece of advice and instead need us to be there to answer questions as and when they arise. In these circumstances we offer an Advice and Assistance Scheme whereby we will be on hand to deal with your issues when you need us. We will, however, only advise face to face or over the telephone. We will keep notes of your case and the advice we have given so that we are ready to help further should you need to return. We will assist you in drafting and checking documents as you require, but will only correspond on your behalf with specific instructions.



OPTION 3

FULL LEGAL SERVICE

We offer a legal service whereby we take on full responsibility to act on your behalf. Upon this basis we will give full advice, deal with any enquiries you have as and when they arise, meet with you when an appointment has been arranged, prepare documentation as instructed and correspond with third parties on your behalf. When acting in this way we enter into a formal retainer upon the basis that you will pay for all time spent in dealing with your matter, and we will raise invoices on a monthly or quarterly basis, as agreed. When using this level of service we ask our clients to make a payment on account which is agreed at the outset and should be sufficient to cover the initial stages of work. From that point we will continue to keep you updated regarding progress and our charges on a monthly basis.

